



OFFICE OF THE COMPTROLLER
CITY OF ST. LOUIS



COPY

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Comptroller

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June 4, 2015

Steve Campbell, Executive Director
Peter & Paul Community Services
2612 Wyoming Street
St. Louis, MO 63118

RE: Peter & Paul Community Services (Project #2015-AH03)

Dear Mr. Campbell:

Enclosed is a report of the fiscal monitoring review of Peter & Paul Community Services for the period January 1, 2014 through January 31, 2015. The scope of a fiscal monitoring review is less than an audit, and as such, we do not express an opinion on the financial operations of Peter & Paul Community Services. Fieldwork was completed on May 18, 2015.

This review was made under the authorization contained in Section 2, Article XV, of the Charter, City of Saint Louis, as revised, and through an agreement with the Affordable Housing Commission to provide fiscal monitoring to all grant sub-recipients.

If you have any questions, please contact the Internal Audit Section at (314) 657-3490.

Respectfully,

Mohammad H. Adil, CPA, CGMA
Internal Audit Supervisor

Enclosure

CC: April Ford Griffin, Affordable Housing Commission



CITY OF ST. LOUIS

AFFORDABLE HOUSING COMMISSION (AHC)

PETER & PAUL COMMUNITY SERVICES

CONTRACTS #49-14G & #21-14G

JANUARY 1, 2014 THROUGH JANUARY 31, 2015

PROJECT #2015-AH03

DATE ISSUED: JUNE 4, 2015

**Prepared by:
The Internal Audit Section**



OFFICE OF THE COMPTROLLER

HONORABLE DARLENE GREEN, COMPTROLLER

**CITY OF ST. LOUIS
AFFORDABLE HOUSING COMMISSION (AHC)
PETER & PAUL COMMUNITY SERVICES
FISCAL MONITORING REVIEW
JANUARY 1, 2014 THROUGH JANUARY 31, 2015**

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**CITY OF ST. LOUIS
AFFORDABLE HOUSING COMMISSION (AHC)
PETER & PAUL COMMUNITY SERVICES
FISCAL MONITORING REVIEW
JANUARY 1, 2014 THROUGH JANUARY 31, 2015**

SUMMARY

Background

Contract Name: Peter & Paul Community Services

Contract Numbers: 49-14G & 21-14G

Contract Period (49-14G): February 1, 2014 through January 31, 2015

Contract Period (21-14G): January 1, 2014 through December 31, 2014

Contract Amount: \$80,000 (49-14G) & \$198,000 (21-14G)

The contracts provided funds from the Affordable Housing Commission (AHC) to Peter & Paul Community Services (Agency) to assist individuals with transitional housing. The funds are intended to benefit homeless men earning 20% of the St Louis City area's median income or below.

Funds from contract #49-14G were used for personnel cost for the Agency's Labre Center transitional housing. Funds from contract #21-14G were used for personnel cost for the Agency's Homeless Shelter program.

Purpose

The purpose of the review was to determine the Agency's compliance with federal, state, and local AHC requirements for the period of January 1, 2014 through January 31, 2015, and make recommendations for improvements, as considered necessary.

Scope and Methodology

Inquiries were made regarding the Agency's internal controls related to the grant administered by AHC. Evidence supporting the reports the Agency submitted was tested and other procedures were performed as considered necessary.

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PETER & PAUL COMMUNITY SERVICES
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SUMMARY

Conclusion

No evidence was found to suggest that the Agency did not fully comply with federal, state, and local AHC requirements.

Status of Prior Observations

The Agency's previous fiscal monitoring report, Project #2011-AHC07, issued June 2, 2011, contained the following observation:

- Opportunity to improve controls in documenting client eligibility **(Resolved)**

Current Observations

There are no current observations.

Management Response

The Agency management declined an exit conference. Since there were no current observations a management response was not required.